

MARYLAND MUTUAL NUMBER TEN, INC. BOARD OF DIRECTORS REGULAR MEETING

Thursday, June 23, 2016 – 9:00 am

A regular meeting of the Board of Directors of Maryland Mutual Number Ten, Inc. was held in the Sullivan Room of the Administration Building, 3701 Rossmoor Blvd, Silver Spring, Maryland on Thursday, June 23, 2016 at 9:00am.

Resolutions: #22- #

Members Present: Dora Pugliese, President; Leroy Salazar, Vice President; Janet Martin, Treasurer; Paul Eisenhour, Secretary; Sara Gordon, Dotty VanScoyoc, & Peggy DSalazar, Director.

Management: Kevin Flannery, General Manager; Marygrace Serra, Mutual Assistant.

1. **Call to Order**- Ms. Pugliese called the meeting to order at 8:58am.
2. **General Manager's Report**- Kevin Flannery presented the General Manager's report for June 2016. The report was received, noted, and made part of the Record.
3. **President's Comments**- None at this time.
4. **Approval of Agenda** – The agenda was approved as amended; 9G Fourth of July Parade.
5. **Approval of Minutes**- The Minutes of the Regular Board Meeting held on May 26, 2016 were approved as presented.
6. **Treasurer's Report & Invoices** - Ms. Martin reported:
 - A. Upon motion duly made and seconded, the Board agreed:
 - To approve payment of \$50.00 to Capital Area Food Bank in memoriam of Sherry Hauser.
 - To approve payment of \$2,880.00 to Clay Kenny Home Improvement for the spring 2016 gutter cleaning.
 - To approve payment of \$70.50 to LWPPD to attempt to turn off the water at 14606/14608 Deerhust Terr. (Spencer/Finch).
 - To approve payment of \$ 895.78 to LW Insurance for water cleanup from a broken hose bibb at 1470 Bigby Ct.(Pergler).

RESOLUTION #25, June 23, 2016

Mrs. Martin reported the Mutual is in good standing this month. Upon motion duly made and seconded, the Board agreed to:

To close the Street Reserve account and transfer the funds to replace the Replacement Reserve, and all future Street Reserve allocations be directed to the Replacement Reserve.

RESOLUTION #24, June 23, 2016

To reverse the \$50.00 late fee for Paul Hauser.

RESOLUTION #27, June 23, 2016

To transfer the refund received from Leisure World of Maryland for the 2015 surplus to the Replacement Reserve account.

RESOLUTION #23, 6/23/2016

7. **Other Board Member's Reports:** No reports at this time.

8. **Old Business-**
 - A. **Update on Street Repair-** Mr. Salazar reported the concrete work has been completed on Kelmscot Alley, the only remaining work to be not allowing the trash trucks, or wide load vehicles, from driving over the pads to avoid future damage.
 - B. **Update on Roofs-** Ms. Pugliese reported Clay Kenny is now creating a list of the which roofs need the most work.
 - C. **Update on Renters Lease-** Marygrace Serra, Mutual Assistant, reported only four unit owners who rent out their units have submitted there Montgomery County Rental Licenses and Lease Documents.
 - D. **Update on Revision of Rules-** Mrs. Martin and Mr. Salazar reported they would like to wait till next year to go over and make changes to the rules. The reason for this would be to see if changes are made to the polices regarding E-ratings and smoking with oxygen.
 - E. **E-rating Letter from Jolene King-** Ms. Pugliese reported she received a letter from Jolene King stating there will be an E-rating seminar on the Second Monday of August.
 - F. **Free Seminar for 3M Board of Directors with John McCabe-** Ms. Pugliese reported she received a letter from John McCabe, the lawyer for Mutual 10, to attend a seminar in legal counsel. Mrs. Martin would like Ms. Pugliese to express the Boards interest in attending the seminar.

9. **New Business -**
 - A. **Electrical Wiring-** Mr. Showalter submitted correspondence regarding electrical wiring in regards to whose responsibility is the electrical wiring, the resident or the mutual. A large discussion ensued regarding to the language used in a letter previously sent out by Mutual

10. The word recommend was used rather than suggests to inform the residents of Mutual 10 of the Aluminum Wiring that is in their homes. Mr. Showalter will be writing

B. Baby Present for Ingrid- Upon motion duly made and seconded, the Board agreed:

To give two gift cards of \$25.00 to Ingrid Por for the birth of her twins.

RESOLUTION #26, June 23, 2016

C. Time Extension on Evening Deliveries- Ms. Pugliese discussed changing the delivery time to later in the day, however this action has already been completed by the Board.

D. 50th Anniversary Book Order- Ms. Pugliese received a form to receive a Leisure World history book with a \$25.00 donation. Mrs. Martin will attach the book order to the tidings.

E. Letter fir Real Estate Agents- Mrs. Martin created a letter to go to the new residents of Mutual 10 to advise them of important rules.

F. Appointment of Peggy Salazar- Upon motion duly made and seconded, the Board agreed:

To appoint Peggy Salazar to the Board of Directors of Mutual 10.

RESOLUTION #22, 6/23/2016

G. Parade- Mrs. Martin would like to invite all to attend the parade as well as a picnic at her home at 11:30 following the parade. Please feel free to bring a dish to share with others.

10. ABMs- None.

11. Next Meeting -The Next board of Directors Meeting will be held on in the Sullivan Room of the Administration Building, on July 28, 2016 at 9:30 am.

12. Adjournment - There being no additional business, the meeting was adjourned at 9:51 am.

Paul Eisenhour, Secretary

Dora Pugliese, President